

# Howard County Department of Housing and Community Development

## CARES ACT CDBG-CV Funding Application FFY2019

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**Program Description:** On March 27, 2020 President Trump signed into law, *The Coronavirus Aid, Relief and Economic Security Act* (CARES Act) which will ultimately make available \$5 billion in supplemental Community Development Block Grant (CDBG) funds, which will be used for grants to ***prevent, prepare for, and respond to*** the coronavirus. An allocation of **\$770,356** in CDBG-CV funds has been awarded to Howard County, which will be available in the form of grants to local non-profits.

Contained in The CARES Act is the requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, *such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.*

### **Eligible Applicant:**

A non-profit entity, for-profit organization, housing agency or public housing authority that currently serves Howard County residents either with housing assistance programs or community development activities.

### **Eligible Activities:**

CDBG-CV Program funds are eligible for the activities listed below if they prevent, prepare for and respond to the coronavirus. Please note that CDBG-CV program funds are NOT for new programs but for existing CDBG eligible activities such as;

- Housing rehabilitation;
- Housing reconstruction;
- Short-term rental subsidies;
- Public services and
- Administrative Costs (Not to exceed 15% of the grant award).

\*Activities related to providing short-term rental subsidies, eviction prevention and otherwise related to housing stability will be given priority consideration.

\* These applications will also be used for future award consideration if additional County funding is allocated for COVID-19 housing concerns.

## FORMAT:

- Applications should comprise of least a two (2) page narrative clearly stating the need for the CDBG-CV program funds. The narrative should outline the impact of the coronavirus on the population that you serve, and how these program funds will be used to ameliorate this impact. The narrative should include qualitative and quantitative data that demonstrate the need for these funds. Text should be in 12 pt. font, and single spaced.
- Each application should include a cover page which lists the name of the entity submitting an application, proposed activity, dollar amount requested, and the name and contact information of the person submitting the application, as shown in the example below.

Name of Entity: \_\_\_\_\_

CDBG-CV Activity: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Proposed No. Households Served: \_\_\_\_\_

Person Submitting the Application: \_\_\_\_\_

Contact Information of Person Submitting the Application

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

- The final page of the application should include the certification clause below, followed by the printed name and signature for the authorized representative of the entity. (E-signatures are eligible)

*"I acknowledge that funds are to be used in such a manner as to ensure the principal benefit to low- and moderate-income persons, **affected by the coronavirus**. I certify that I have reviewed this application in its entirety and that, to the best of my knowledge and belief, all of the information provided in this application is true and accurate. I further certify that I am officially authorized to sign for and represent the organization in the submission of this application."*

\_\_\_\_\_  
**Signature of Authorized Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name / Title**

- Applications should be submitted in software such as Microsoft Word or PDF format.

**DEADLINE:**

- Applications must be submitted on or before **May 22, 2020** by **5:00 p.m.** via email to [emeadows@howardcountymd.gov](mailto:emeadows@howardcountymd.gov)
- For any additional questions, you can email [nanimashaun@howardcountymd.gov](mailto:nanimashaun@howardcountymd.gov)